

ST. ELIZABETH MISSION SOCIETY

GRANT APPLICATION FORM

PART ONE: GRANT AND ORGANIZATION INFORMATION

Applicant Name (must be FSA Member or Associate): _____

Total Amount Requested (maximum award is \$5,000 US): US \$ _____

Organization Information

Name: _____

Program or Project Name: _____

Address: _____

Phone: _____ E-mail: _____

Website: _____

If awarded funding, the Mission Society should make the check payable to:

Name: _____

Address: _____

Required Signatures:

Applicant: _____
Franciscan Sister of Allegany Member or Associate

Date: _____

Authorized by: _____
Congregational Leadership Contact

Date: _____

PART TWO:

GRANT PROPOSAL NARRATIVE

Please provide the following information in the order presented below. Use no more than two (2) typewritten pages, excluding attachments.

I. Applicant's Engagement with the Program/Project

- a) Briefly describe your active involvement with the project. (example: board member, volunteer, etc.)

2. Program/Project Description

- a) Briefly describe the program/project and its purpose.
- b) How many people will be helped and what are their ages, backgrounds, etc.?
- c) List the specific goals you hope to attain if funding is received.

3. Eligibility

- a) Describe how the program/project meets the Funding Guidelines listed on the Grant Fact Sheet.
- b) Explain how this grant will improve your program/project.

4. Funding Considerations

- a) Outline the complete budget for the program/project (not the organization). Show how the requested Mission Society grant would fit in the budget.
- b) Provide information on other sources of funding that have been obtained, are pending or were denied.
- c) If the total cost of your program/project exceeds \$5,000, how will the remaining amount be funded? Will you still be able to continue with the program/project if you do not receive Mission Society funding?

5. Evaluation

- a) Explain how the organization will measure the success of the program/project.
- b) Describe the results that will be achieved by the end of the funding period.

Applications should be sent to:

St. Elizabeth Mission Society, Inc.

P. O. Box 86

Allegany, NY 14706

E-mail: lwhitford@fsallegany.org

FAX: (716) 373-9324

Application deadline: July 15, 2024

Applications received after the deadline will not be considered. Applications will be reviewed annually by the St. Elizabeth Mission Society's board of directors. Applicants will be notified in writing of a decision in September 2024. **A Funding Report for successful awards will be due June 15, 2025** and will be enclosed with grant award notifications.